

FRESNO'S CHAFFEE ZOO CORPORATION
Board Meeting Minutes
November 2, 2006

Present

Sharon Levy
Colin Dougherty
Tom Templeton
George Nokes
Sheri Manning-Cartwright
Shari Rainwater
John Valentino
Cheryl Assemi

Absent

Staff

Lewis Greene
Patty Peters

Public Comment

Denise Buckley

Meeting called to order at 5:35 p.m.

Discuss and Consider Minutes: Director Assemi asked for a clarification on how the minutes are processed and forwarded to the webmaster. Director Dougherty made a motion to ask the administrative staff to implement a process for posting the minutes to the website in a timely manner. Director Levy seconded. All in favor. Motion carried. Motion to approve minutes. All in favor. None opposed. Motion carried.

Chair Report: Director Rainwater gave an overview of the progress of meetings with the City regarding the master plan. Director Rainwater stated that the City of Fresno will not be giving a large number of passes into the park. There will be further discussion on a possible pass program.

CEO Report: CEO Greene reported that the zoo has started its winter hours. Beginning in 2007 the zoo will be open 9am to 4pm year round. Andy Snider, Director of Animal Care and Conservation, has begun the process of organizing the animal collection. CEO Greene stated that the giraffe move was successful and he was pleased with how the process unfolded. Brian Goldman, the new Director of Finance & Administration, will be here November 27-December 8, 2006, and will return to Fresno to begin uninterrupted service on January 2, 2007. CEO Greene stated that he would be participating in a mock disaster drill on November 15th. CEO Greene stated that he had presented the 2007 Budget to the Zoo Tax Authority, and the budget passed unanimously. CEO Greene stated that the AZA inspections concerns are being addressed. The restrooms are up to date with current ADA standards. CEO Greene will be meeting with the City about the cameras in the Park.

Zoo Financial Statement: CEO Greene passed out the financial statement through September 2006 and the revenue statement for October 2006.

Report by Marketing and Development: Director of Marketing and Development, Patty Peters, passed out a report by the visitors bureau. Peters also passed out the media log. Peters stated that the direct mailing program is in line with the budget. Zoo Boo was a great success. Stomp and Chomp, a new animal enrichment event, was greatly received. Peters stated that Development and Education staff will have a retreat on November 17th to put together a calendar for events and classes for 2007.

Master Planning Review committee: Director Valentino stated that the committee has selected 3 firms; Jones and Jones, CLR design, Inc. and PJA. These 3 firms gave presentations to the committee. Director Valentino stated that the process will move quickly. Director Valentino stated that the City of Fresno and Storyland/Playland would be considered in this process. Director Nokes stated he was impressed with the process and the 3 firms involved.

Discuss and consider Board Nominating process: Director Valentino stated per the bylaws, there is a provision to form a nominating committee. Forming a nominating committee and establishing a process mechanism would allow the board to function efficiently. Director Valentino made a motion to form a committee comprised of Directors Dougherty, Nokes and Valentino. Director Manning-Cartwright stated that the entire zoo board should make up the nominating committee. Director Valentino stated that the nominating committee would do the work necessary to provide the board with candidates to choose from. Director Valentino added that the entire board would contribute to the process. Director Valentino stated that a nominating committee would streamline the process. Director Assemi agreed having a nominating committee do the preliminary work would streamline the process of appointing new directors. Director Levy seconded the motion to form a nominating committee. Director Assemi stated that any director should be able to sit in on any committee. Director Manning-Cartwright added herself to the nominating committee. Motion made. All in favor. None opposed. Motion carried.

Discuss and consider filling vacant board position: Director Manning-Cartwright in an effort to fill Director Arroyo's position by January made the motion to appoint Tom Templeton to serve out Director Arroyo's term. Director Dougherty stated that the newly formed nominating committee should be allowed to go through their processes first.

Discuss and consider CEO review process: Director Templeton stated that goals and objectives have been put together for CEO Greene. The review process would be based on the calendar year. Director Templeton stated a review update would be decided on for 2008. Director Templeton made a motion to accept these processes. Seconded by Director Manning-Cartwright. All in favor. None opposed. Motion carried.

Discuss and consider Safe Harbor 401K plan: Director Templeton outlined the new plan. Director Manning-Cartwright added that this plan has the approval of the finance committee. Director Templeton made a motion to accept this new plan. Seconded by Director Manning-Cartwright. All in favor. None opposed. Motion carried.

Public Comment: The public hopes the board does not forget the past problems and keeps them in mind as they go forward.

Board questions and comment: CEO Greene stated that the Fair Practices forms be filled out by all the Directors and required staff as soon as possible.

Meeting adjourned at 8:13 pm.

Respectfully submitted by Lisa Condoian, Accounting Clerk, Fresno Chaffee Zoo Corporation