



Deputy Director/Chief Operating Officer

The Fresno Chaffee Zoo inspires wonder of our natural world, provides an engaging learning environment, and instills a passion for conservation. Serving the central San Joaquin Valley, the Zoo is committed to sustaining professional active participation in wildlife conservation, research and education. A proud recipient of the AZA Top Honor Exhibit Award, the Zoo is committed to providing our local communities and the AZA community exhibits and programs both can be proud of.

November 4th, 2014 marked an important day for Fresno County as its residents voted to continue to financially support the Zoo through the approval of Measure Z. This measure provides Fresno Chaffee Zoo with financial security that empowers it to continue to offer incredible experiences for guests while providing excellent animal care, and a challenging yet fulfilling working environment.

Our newest exhibit, African Adventure, has resulted in 1,000,000 visitors since opening in October of 2015. This spectacular mixed species exhibit allows our guests to experience the savannahs of Africa including a panoramic view of multiple savannahs and a beautiful African Lodge.

Fresno Chaffee Zoo is searching for a knowledgeable, outgoing and guest-oriented full-time Deputy Director/COO. At Fresno Chaffee Zoo, it is critical to have a strong focus on guest service. Our employees' positive interactions with guests create the unforgettable guest experiences that keep patrons coming back. If you match this description, apply as directed below.

For a complete job description please contact careers@fresnochaffeezoo.org

Summary

The Deputy Director directs, administers, and coordinates the internal operational activities of the organization in accordance with policies, goals, and objectives established by the Board of Directors and Chief Executive Officer. The Deputy Director oversees all administrative, operational, and marketing activities and reports directly to the CEO, providing the CEO with strategic and tactical recommendations on issues and opportunities. In support of the CEO, the DD leads the development of organization policies and practices that drive the Zoo's mission.

The Deputy Director actively participates in organization-wide policy decisions, strategic planning, fundraising strategy, Board relations, resource allocation and representation of the Zoo's mission and brand.

Qualifications

- Bachelor's degree (Master's degree desirable) in areas related to key aspects of Operations: Education, Biology, Facilities Management, Business Administration, and/or Design.
- Minimum 10 years of management and leadership experience with a focus on results, excellent interpersonal and organizational capabilities.
- Strong verbal and written English skills and the ability to communicate and work effectively with varied stakeholders. Bilingual skills a plus.
- Strong planning, analytical and decision making skills are required, with the ability to work in a dynamic, evolving organization.
- Demonstrates motivational and problem solving acumen with a high degree of integrity and ethics.
- Possesses the ability to articulate and inspire support for a vision of the future.

Skills/Abilities

A successful candidate will solve problems with an open mind and create effective solutions. He/she must also be able to read and understand procedures manuals, field related literature and business correspondence. The COO/Deputy Director is responsible for overseeing department budgets and corresponding both internally and externally using proper formatting, punctuation, spelling and grammar. Media interactions are required. The COO/Deputy Director must be able to communicate confidently with both members of the media and elected and appointed officials.

Physical Requirements/Working Environment

The COO/Deputy Director must be in good physical condition, with the ability to move and lift 25lbs frequently and up to 50lbs occasionally. Specific vision abilities required by this position include close vision, distance vision, peripheral vision, depth perception and ability to adjust focus. While performing duties sitting, standing, walking, stooping, bending and kneeling will be necessary.

The COO/Deputy Director is required to maintain a valid California driver's license and good driving record. Responsibilities occasionally require outdoor activities, in a variety of settings, with exposure to a variety of work environments; which include different weather conditions and exposure to animals, machinery and equipment with moving parts, some or all with moderate noise levels.

The COO/Deputy Director's responsibilities may require work on weekdays, weekends, evenings and holidays.

If you have the qualifications, experience, skills and interest needed to deliver an excellent guest experience at Fresno Chaffee Zoo, apply by February 19, 2017 as directed below.

Please submit resume to careers@fresnochaffeezoo.org or mail to:
Fresno Chaffee Zoo Corporation, 894 W Belmont Ave. Fresno, CA 93728.

Applicants can visit www.fresnochaffeezoo.org to apply online.
Fresno Chaffee Zoo is an Affirmative Action/Equal Opportunity Employer